



Financial Aid Office P.O. Box 309 Jamestown, NC 27282
Phone: 336.334.4822 Option 3 Fax: 336.819.2055

MAXIMUM TIME FRAME APPEAL FORM

Student Name: _____ GTCC ID: _____

Telephone: _____ Titan Live E-mail: _____

I understand that my appeal will be denied if it does not meet the criteria from Section IV. Upon approval, I understand I must maintain the conditions of Section IV or my appeal will be cancelled and I will no longer be eligible for grants or loans at GTCC. I understand I will remain on probationary status for the number of approved semesters only. My signature confirms that I understand the terms of the appeal and that I have provided accurate, complete and current information.

Student Signature _____ Date _____

Directions:

- I. Attach a separate written or typed detailed explanation of the circumstances in which you exceeded the maximum timeframe allowed to earn a degree.** In your personal statement, please indicate your current program of study and detail your plans for that program. Why are you seeking the specific degree, diploma or certificate? If you currently have a degree, please explain why the additional degree will meet your academic or career goals. If you are not meeting the requirements of the Satisfactory Academic Progress policy due to your grade point average or completion rate, then please review the GPA and completion rate appeal form instructions.
- II. Provide a faculty or academic advisor’s statement written on school letterhead or via E-mail listing the remaining courses needed for graduation and include the month and year of your expected graduation. They may email: finaid@gtcc.edu and make sure they include your name and student ID number.**
- III. Check the boxes next to the events/circumstances that merit an appeal? (check all that apply):**

Program of study has changed from:

_____ To _____

- I have transferred hours.
- I have an Associate’s Degree and am pursuing a second degree or certificate.
- I have earned a Bachelor’s Degree (or higher) and am pursuing another degree or certificate.
- I was required to take a significant number of prerequisite courses before enrolling in a limited enrollment program.
- I was accepted into a limited enrollment program and already had a significant number of credits

IV. By initialing each item below you are indicating that you understand and agree to abide by the following conditions of the appeal if approved:

_____ I must achieve a semester Grade Point Average of 2.0 for each semester of approval.

_____ I must maintain a 75% completion rate for each semester of approval.

_____ I understand that I will only receive financial aid for the number of semesters approved.

Office Use Only

GPA: _____ Completion Rate: _____ Reinstatement Term: _____ Deadline: _____

Second Appeal: _____